



# Permanent Parklet Process



## What is a Parklet?

**Parklets** extend the sidewalk to take back space from vehicles and provide additional public space to pedestrians. A parklet can include seating, shading, tables, games, plants, and other amenities, and is different from a restaurant streetery.



## Requirements to Install a Parklet



**Permits:** Permit application must be submitted to OTIS.

- Contact [otis@phila.gov](mailto:otis@phila.gov) to discuss your parklet application and design requirements.

**Insurance:** Applicants must hold insurance for the parklet that meets specific city standards.

- Contact your insurance provider about the parklet.

**Community support:** Support from adjacent property owners and a petition from the surrounding community are required. Support from your district Council member is encouraged.

## Who Can Apply?

### Anyone can apply!

Property and business owners can install a parklet in front of their property. Community organizations can install a parklet in partnership with a property owner.



## When Can You Apply?

Parklet applications are reviewed on a rolling basis. Applicants should apply early because the process can take several months. Contact the pedestrian enhancement program manager at [otis@phila.gov](mailto:otis@phila.gov) to discuss your application, ask questions, and learn about program updates.

## Benefits Of Parklets!



1. Transform public space, safety, and quality of life.
2. Increase public access to outdoor space.
3. Encourage engagement with neighborhood street life.
4. Provide amenities including seating and tables.

## Resources

City Parklet Program



Parklet Application



NACTO Parklet Information

